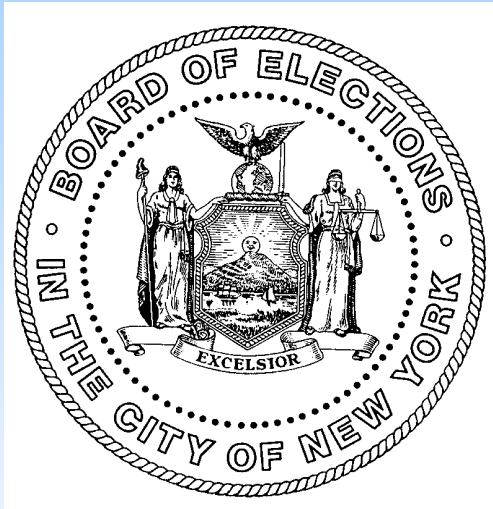
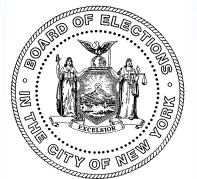


# The Board of Elections in the City of New York



Transportation, Delivery & Security of Scanners



# Equipment Delivery Time Frame

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- The Board delivered voting equipment to over 1,363 poll sites over a period of three weeks for the 2010 General Election
- Three Weeks Prior to Election (week of 10/11/10), the following equipment was delivered:

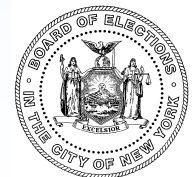
<b>Types of Equipment</b>	<b>Amount Delivered</b>
Tables	6,992
Chairs	32,608

- Two Weeks Prior to Election (week of 10/18/10)

<b>Types of Equipment</b>	<b>Amount Delivered</b>
Privacy Booths	16,146

- One Week Prior to Election (week of 10/25/10)

<b>Types of Equipment</b>	<b>Amount Delivered</b>
Scanners	3,921
BMDs	1,446
ED Carts	6,109



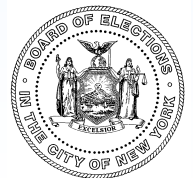
# Equipment Tracking

## Multiple ways of tracking outbound voting equipment

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### ■ Chain of Custody Form

□ The staff in the borough Voting Machine Facility completed a chain of custody form for each truck load. Information included on this form was poll site information, type and serial number of equipment. Also included was the truck driver's name, the helpers name, time/date and the license plate of truck.



# Chain of Custody Form – Sample

<b>Bronx</b>		Trucker Release - Chain of Custody	
<b>Bronx</b>			
Zone: 01			
10077	Holy Family Church	2158 Watson Avenue	
 <b>Santiago Worldwide</b>		<b>Trucker Plate #:</b>	_____
		<b>Driver:</b>	_____
		<b>Helper One:</b>	_____
		<b>Helper Two:</b>	_____
		<b>Date &amp; Time:</b>	_____
Automark BMD		10036	
DS200 ES&S Scanner		BX0391	
DS200 ES&S Scanner		BX0470	
ED Transport Container		SC03642	065/76
ED Transport Container		SC03588	066/76
ED Transport Container		SC03511	067/76
ED Transport Container		SC03607	068/76
<b>Totals</b>			I
<b>Scanners:</b> 2	<b>BMDs:</b> 1	<b>ED Transportation Carts:</b>	4



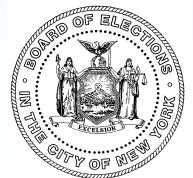
# Equipment Tracking

## Multiple ways of tracking outbound voting equipment (cont.)

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### ■ Daily Delivery Log Form

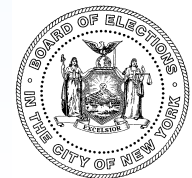
- A daily log was used to track the amount of voting equipment that has been sent out. Staff at each borough Voting Machine Facility is required to fax the log to the general office twice a day so that Management can track progress made on deliveries.





# Daily Delivery Log Form with Data – Sample

Bronx		Daily Delivery Log With Data				ESM Van & Storage		
HASNO : Site Name	Zone	Receipt Number	Scanners	BMDs	ED Carts	Date/Time out	Date/Time Receipt Back	Date/Time Recorded in Fleet II
00030 : PS 71	09	7710	3	1	5	_____	_____	_____
00036 : 785 Pelham Pkwy Carriage Room	09	7711	2	2	1	_____	_____	_____
10024 : Bronx Psychiatric Center	09	7712	2	3	1	_____	_____	_____
10065 : Church of the Mediator	06	7713	4	4	10	_____	_____	_____
10080 : Parkchester Complex	07	7723	2	5	1	_____	_____	_____
10087 : IS 206	06	7724	2	6	2	_____	_____	_____
10091 : Manhattan College Annex	06	7726	2	7	2	_____	_____	_____
10207 : St Luke's Episcopal Church	08	7729	3	8	6	_____	_____	_____
10212 : Olivett Gospel Assembly	10	7731	2	9	3	_____	_____	_____
10354 : Mt. Hebron Baptist Church	10	7736	3	10	6	_____	_____	_____
10421 : Saint Patrick's Nursing Home	06	7739	2	11	1	_____	_____	_____
10484 : Laconia Nursing Home	10	7740	2	12	1	_____	_____	_____
10544 : Vladeck Hall	06	7741	4	13	6	_____	_____	_____
10591 : Glad Tidings Assembly	06	7744	3	14	6	_____	_____	_____
10601 : PS 83 Annex	07	7745	3	15	7	_____	_____	_____
10603 : Yates Ave Community Center	10	7746	2	16	3	_____	_____	_____
10639 : Mark Terrace Apartment Building	10	7748	2	17	2	_____	_____	_____
10652 : Parkside Senior Center	08	7749	2	18	3	_____	_____	_____
10690 : Jewish Home & Hospital	06	7752	2	19	1	_____	_____	_____
10712 : Schley Ave Senior Center	09	7753	2	20	2	_____	_____	_____



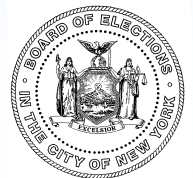
# Equipment Tracking

## Multiple ways of tracking outbound voting equipment (cont.)

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### ■ Voting Device Delivery Receipt

Preprinted receipts were generated for the trucker. Each receipt must be signed by both the trucker and the poll site representative. Also, recorded on receipts were the time and date of the delivery.



# Voting Device Delivery Receipt - Sample



## Voting Device Delivery Receipt

### Trucker Information

Name: Corporate Relocation System, Inc.  
 Address: 64-54 Maurice Avenue  
 Maspeth, NY 11378  
 Contact: Angelo Riccobono  
 Phone: (718) 424-6000  
 Trucker Class: 9

### Poll Site Information

Site Number: 10299  
 Name: IS 49  
 Address: 101 Warren Street  
 Staten Island, NY 10304  
 Contact: John D'Antonio  
 Phone: (718) 448-7180  
 Police Pct.: 120      Zone: 01

Delivery: a new ramp is being delivered, please make sure the old one is picked up upon delivery.

Instructions:

### Voting Device And ED Transportation Container

Description	Unit/Serial Number	Storage Location	Delivered
Automark BMD	11702	_____	_____
DS200 ES&S Scanner	RH0084	_____	_____
DS200 ES&S Scanner	RH0083	_____	_____
ED Transport Container - 001/61	SC03584	_____	_____
ED Transport Container - 003/61	SC03554	_____	_____
ED Transport Container - 007/61	SC03473	_____	_____

BMD#: 1    Scanner#: 2    ED Cart#: 3

Indicate receipt next to *ONLY* those machines that you actually received.  
 I hereby certify that \_\_\_\_\_ voting machine(s) were retrieved.

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

<b>Poll Site Representative</b>	<b>Trucker Representative</b>
Name: _____	Name: _____
Title: _____	Signature: _____
Signature: _____	Date: _____      Time: _____

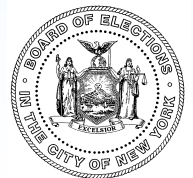


# Equipment Tracking – Multiple ways of tracking outbound voting equipment (cont.)

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## ■ Side Cards

□ In a side pouch on each piece of equipment a preprinted delivery address card was placed. The trucker was required to tear off the top portion of the side card. All of the tabs associated to that poll site are attached to the delivery receipts and returned to the Board for tracking purposes.



# Scanner Side Card - Sample

SCANNER

Trucker Name Perfect Courier

Unit # QN0076

Class 8, Queens South

Poll Site ID 00061

Name Carlton Manor

Zone 01



## SCANNER

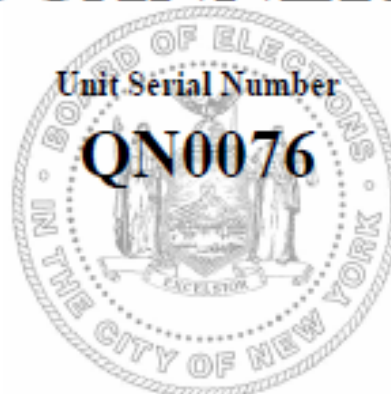
Unit Serial Number

**QN0076**

Carlton Manor  
71-15 Beach Channel Drive  
Arverne, NY 11692

Poll Site ID 00061

Zone 01



Class 8, Queens South

**In case of Emergency Call**

718-417-2026, 718-417-2027, 718-417-2028, 718-417-2029

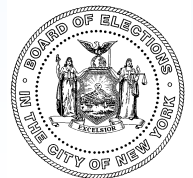


# Equipment Tracking – Multiple ways of tracking outbound voting equipment (cont.)

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## ■ Delivery Receipt Scanning

- Staff at each borough voting machine facility verifies that the tabs match the delivery receipts.
- The delivery receipt bar code is scanned in and staff records the date and time of each delivery



# Voting Device Delivery Receipt - Sample

BoE staff scans the bar code to record the date and time of each delivery.



## Voting Device Delivery Receipt

### Trucker Information

Name: Corporate Relocation System, Inc.  
 Address: 64-54 Maurice Avenue  
 Maspeth, NY 11378  
 Contact: Angelo Riccobono  
 Phone: (718) 424-6000  
 Trucker Class: 9

### Poll Site Information

Site Number: 10299  
 Name: IS 49  
 Address: 101 Warren Street  
 Staten Island, NY 10304  
 Contact: John D'Antonio  
 Phone: (718) 448-7180  
 Police Pct.: 120  
 Zone: 01

Delivery: a new ramp is being delivered, please make sure the old one is picked up upon delivery.

### Instructions:

### Voting Device And ED Transportation Container

Description	Unit/Serial Number	Storage Location	Delivered
Automark BMD	11702	_____	_____
DS200 ES&S Scanner	RH0084	_____	_____
DS200 ES&S Scanner	RH0083	_____	_____
ED Transport Container - 001/61	SC03584	_____	_____
ED Transport Container - 003/61	SC03554	_____	_____
ED Transport Container - 007/61	SC03473	_____	_____

BMD#: 1 Scanner#: 2 ED Cart#: 3

Indicate receipt next to *ONLY* those machines that you actually received  
 I hereby certify that \_\_\_\_\_ voting machine(s) were retrieved.

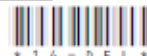
Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Poll Site Representative

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Signature: \_\_\_\_\_

### Trucker Representative

Name: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_ Time: \_\_\_\_\_



# Equipment Security

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- The Board uses seals to ensure that voting equipment has not been tampered with while stored at the poll site
  - Each Scanner has 5 exterior seals
    - 2 red seals (one on each side between the Scanner carrying case and the ballot bin)
    - 3 green seals (one on the front of the scanner carrying case, one on the emergency bin, one on the ballot bin)
- Recording of Seal Number – all seals are recorded
  - the Board has developed a concept of a seal package
    - this is a pack of seals used to seal either the scanner or the BMD
    - all of the seals in that package are recorded manually in the system and the package is given an ID number – the ID is then assigned to a scanner or BMD
- Verification of Seal Numbers by Poll Workers
  - The system generated a report of all the seal numbers for a particular voting equipment – this includes seals used going out, during Election Day and at the end of the election night
  - This report is given to the poll workers by the police officer on the morning of Election Day, along with keys to the voting equipment
- On Election Day, if any of the seals are missing or tampered with from the voting equipment, the poll worker is asked to call the Board call center for direction

